How to Create an FSA ID

- 1. Go to <u>studentaid.gov/fsa-id/create-account/launch</u>
 - To allow for processing time, we recommend you do this at least 3 days before you would like to start the FAFSA.
 - When you create your FSA ID, be careful to enter your name and Social Security number exactly as they appear on your Social Security card.
- 2. Enter in your email address: _____
 - Do not use your school email, your parent's email, or any shared email account.
 - Use an email address that you can immediately access. By including an email address, you will make it easier to unlock your account, retrieve your forgotten username, or reset your forgotten password.
 - Email yourself the FSA ID that you created; put "FAFSA" as the subject line.
- 3. Create username ______ and password ______
 - Your password must be between 8 and 30 characters in length, and it must contain at least one uppercase letter, one lowercase letter, and one number. Special characters are not required, but the following characters may be included as part of your password: ! # \$ % & () * + . : ; < = > ? @ [] ^ {} ~
 - Remember, your password is case-sensitive.

4. Choose your security questions

• Select questions with answers that will not change

Question: Answer: Question: Answer:

Question: Answer: Question: Answer:

